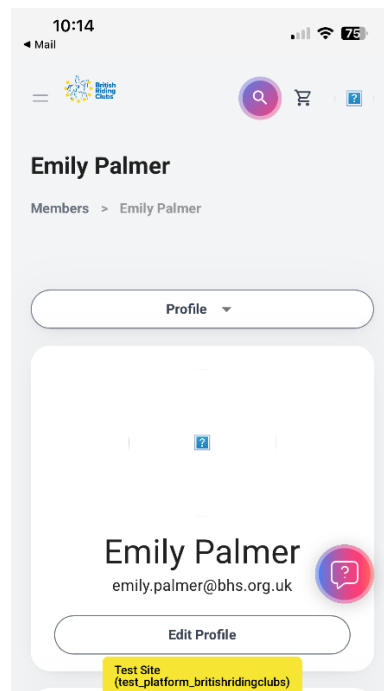
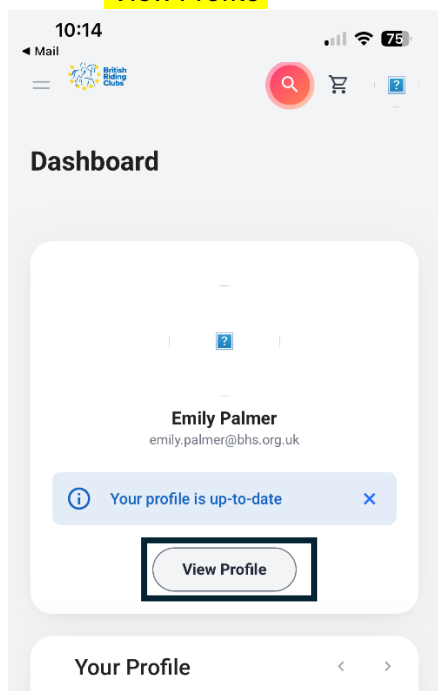
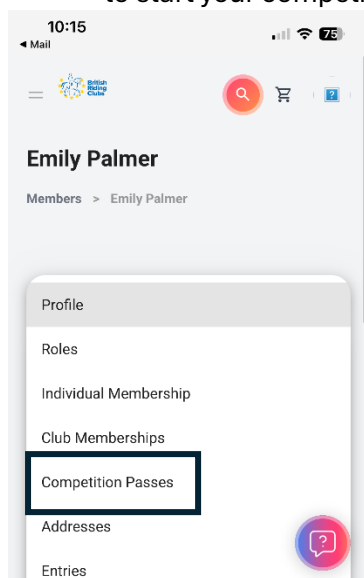


Competition Pass – User Guide:

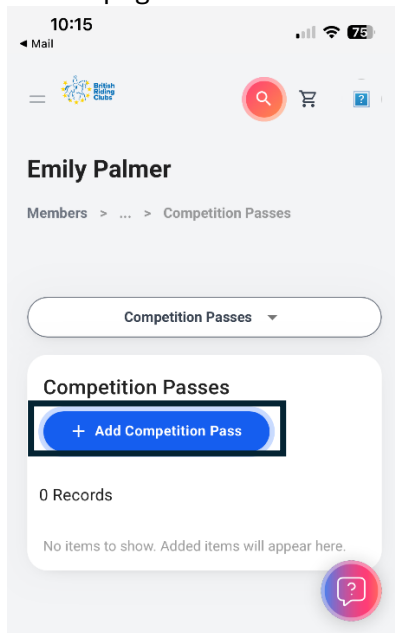
1. To purchase a competitions pass, you first need to log in to sport80, from there press **'View Profile'**



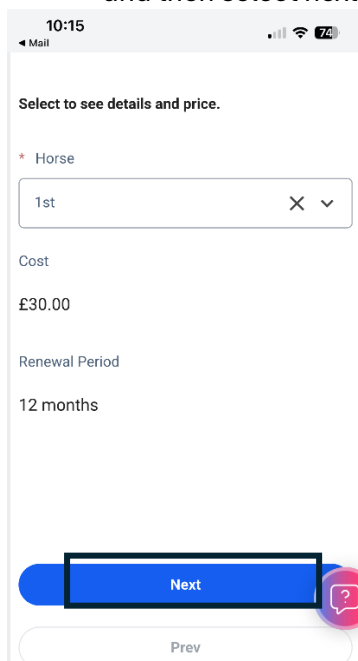
2. After selecting view profile, you will be brought to the next page, and at the top of your screen, you will see **'Profile'**. Here you should be able to see the new addition of **'Competition Passes'** under Club Memberships. Select this option and it will take you to start your competition pass.



- Once on the new page, select the blue 'Add Competitions Pass' in the middle of the page.



- The first horse must be added before any further horse names can be added. On the next page (as shown below) please check that the information is correct, scroll down and then select next.



5. Add in your horse's name to the text box. Please make sure this is the horse's registered passport name (Please note this name should also be used when riding in qualifiers and championships)

10:15
Mail

Emily Palmer - Competition
Pass

Horse Details

Horse Name

* Horse Name 1

Next

Prev

6. After completing the horse name, you will need to agree to the terms & conditions by ticking the box at the bottom of the 3rd page and then clicking add.

10:16
Mail

Emily Palmer - Competition
Pass

Terms and Conditions

British Riding Clubs Competition Pass Terms and Conditions
By purchasing a BRC Competition Pass, you agree to adhere to the rules as set out in the BRC Handbook and the following terms and conditions. These terms apply to all members, volunteers, and users of any services provided by the club/BRC. If you do not agree with these terms, please do not proceed.

Privacy and Data Protection
Your personal data will be processed in accordance with our Privacy Notice, which complies with all UK and EU Data Protection regulations.

We will only collect the minimum information necessary to manage your membership, participation in events and communication preferences. You can contact us at any time to enact your rights in relation to your personal data

10:16
Mail

that you wish to cancel.

If you exercise your right to cancel within the 14 day cooling-off period, any fees paid will be refunded minus any transaction and admin fees.

After the 14-day cooling-off period, competition pass fees are non-refundable.

I have read, understand and agree to abide by British Riding Clubs

* Yes

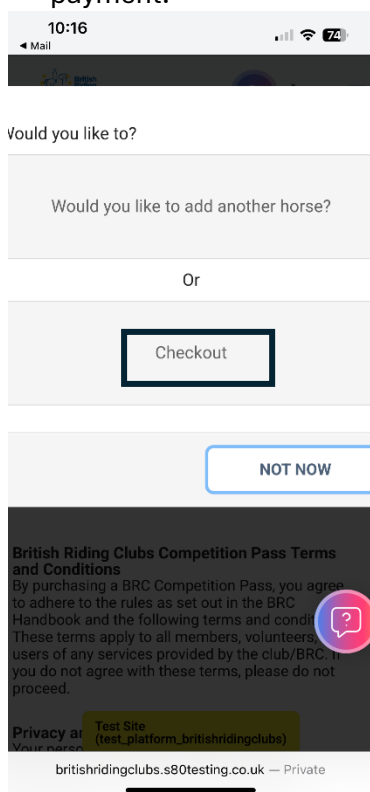
Prev

3/3

Test Site
(test_platform_britishridingclubs)

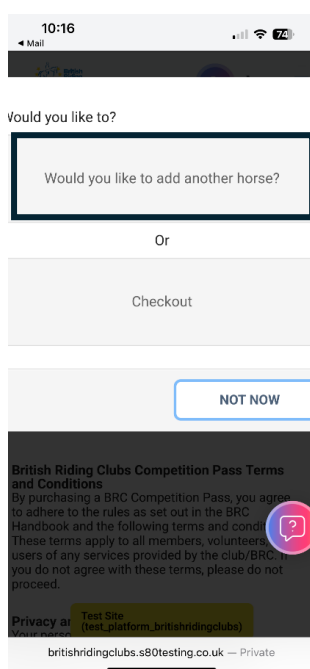
britishridingclubs.s80testing.co.uk - Private

7. a. If you only have 1 horse. Then you can click **checkout** from here and complete payment.

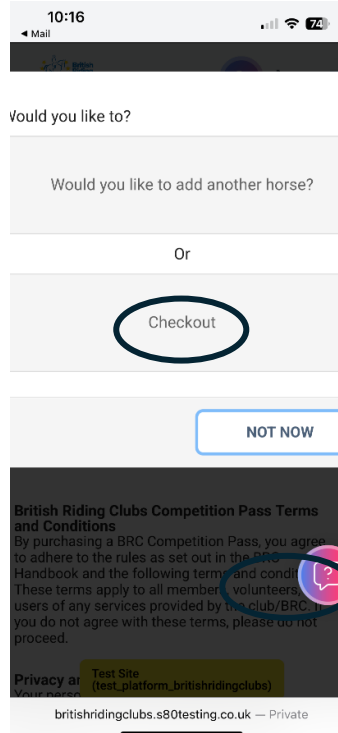
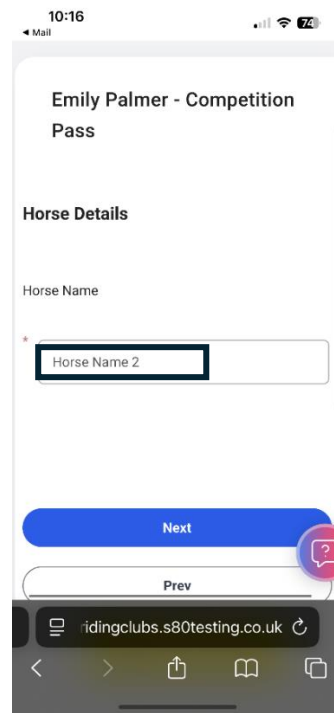
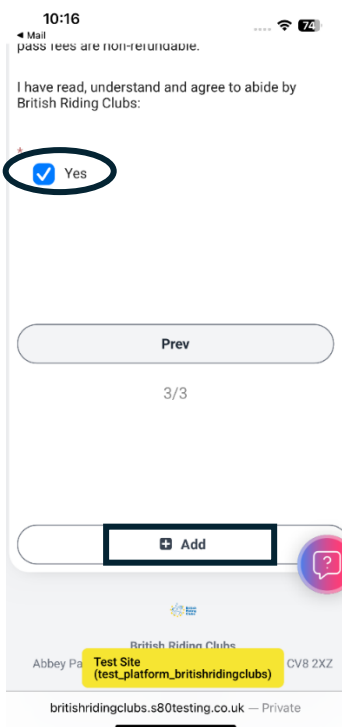
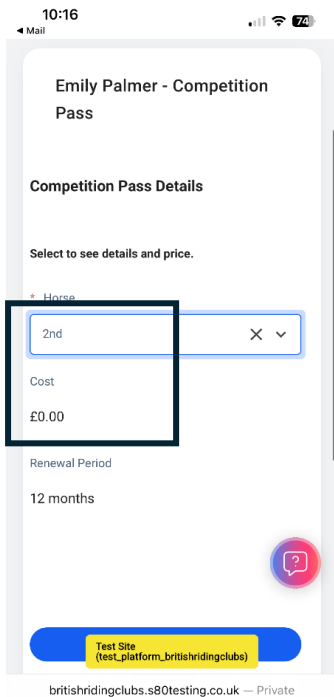


Adding a 2nd horse:

- b. After you have completed adding the first horse on to your competition pass, and have selected add, you will be given the option to either add an additional horse or to go to checkout. To **add another horse** to your competition pass, please select the top option.



8. a. Repeat the steps to add in a second horse, with the registered passport name for the 2nd horse. Please note that 1 – 2 horses are covered under one payment (listed for the first horse only) After you have added a second horse, if you are done, click 'Checkout' and complete the payment as normal.



Adding 3 or more horses:

b. To add more than 2 horses, repeat the steps. For 3 horses there is an additional payment of £15.00, then you can add up to 5 horses without a fee.

Competition Pass Details

Select to see details and price.

Horse *	3rd	X	▼
Cost	£15.00		
Renewal Period	12 months		

9. Once you have added all the horses you will be competing at BRC Qualifiers, **checkout** and complete payment. Once payment has been completed, you will see that in competition passes, each horse will have their own separate row, with the status listed as current.

Would you like to?

Would you like to add another horse?

Or

Checkout

Should you wish to add a 3rd horse after payment or make any amendments (i.e. spelling of the horse's name email the details to brcentries@bhs.org.uk